

OK files
BAC 31

30 March 1987

MEMORANDUM FOR: Chief, Physical Security Group, Office of Security

FROM:

Chief, New Building Project Office, Office of Logistics

SUBJECT: Phased Turnover of the New Headquarters Building Sections

1. Beginning in April 1987, sections of the New Headquarters Building (NHB) will be turned over to the Agency to secure and occupy. This will require a concentrated effort by the Security Equipment Support Division (SESD) to install alarm systems in new VTRs and install locking devices for various doors. Each segment turned over to the Agency will also require support by Headquarters Security Division escorts and technical monitors who must monitor Contel and others as they pull wire and install equipment. It also will require escort of NHB construction workers who may require access to secured areas.

2. I am aware that this effort will severely tax the resources of the groups mentioned above, as well as expanded Security Protective Officer requirements. In order to help you better understand the magnitude of the job which is about to begin, following is a list of projected, phased turnover dates:

Filter Room, Ground Floor, North Tower	4/17/87
Computer Space, First Floor, Center Section	5/01/87
Computer Space, Second Floor, Center Section	7/01/87
Computer Space, Third Floor, Center Section	9/01/87
Wire Closets, First-Sixth Floors, North Tower	7/01/87
Remaining North Tower	9/01/87
South Tower	12/30/87
Initial Move In, North Tower	1/01/88

3. The first occupant of the NHB, the Office of Scientific and Weapons Research (OSWR), is scheduled to move to the third, fourth, and fifth floors of the North Tower in January 1988. The OSWR move is the first of a complex chain of moves required to carry out relocations directed by Agency senior managers. As I understand it, there is a commitment to move the Officer of Imagery Analysis from NPIC to the Original Headquarters Building by March 1989. That deadline cannot be met if OL cannot begin to move components into the North Tower in January 1988.

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4. I suggest that you use the dates listed in paragraph two above for planning purposes. I will keep you apprised of any changes. If you have any questions, please contact [redacted] Chief of my Security Staff, on extension [redacted]

cc: C/HSD/PSG/OS
C/SESD/PSG/OS

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